Position Description

Position title:	**General Member | Education Advisory Committee**
Date:	**June 2019**
Department:	**Education and Training**
Position Details:	**Volunteer (2 Year Term)**

Environment:

Surf Life Saving SA is the peak organisation for water safety and lifesaving services in South Australia and is affiliated with Surf Life Saving Australia.

Surf Life Saving SA is responsible for the governance, development, promotion and administration of surf lifesaving throughout South Australia and has the responsibility for servicing its 9,000 members and 20 clubs.

Key Relationships:

- Education Manager
- Chair Education Advisory Committee
- Education Advisory Committee Members
- Surf Life Saving SA Clubs and Volunteers
- SLSSA CEO and Staff

Key Areas of Responsibility:

General members of the Education Advisory Committee are responsible for;

Leadership

- Proactively and positively contribute to meetings of the Education Advisory Committee.
- Work with SLSSA staff, committees and the Board to improve and extend SLSSA surf sport activities.
- Provide leadership to clubs and members on Education initiatives and activities

Education

To effectively contribute to the Education Advisory Committee to achieve the following;

- To disseminate education, learning and training resources, standards and practices in line with National and State policy and within agreed training frameworks or guidelines
- To monitor and make recommendations on all training, assessment and education related activities to support quality learning and education

- To develop and quality improve all education, learning and training for members and the general public

Team Performance:

- Contributing to the overall success of the Surf Life Saving SA team through open and honest communication, respect for others and reporting progress regularly
- Taking a proactive role in fostering a positive, enterprising and success driven culture within Surf Life Saving SA
- Performing the responsibilities of the role in a manner which reflects and responds to continuous improvement

Essential Skills:

- Understanding of Workplace/Enterprise Education and Training and SLSSA Strategic Objectives
- Understanding of SLSSA governance
- Ability to effectively contribute to meetings
- Understanding of SLSSA Education
- Understanding of RTO Compliance
- Understanding of SLSSA Awards and accredited qualifications

Personal Attributes:

- Leads by example and has integrity and willingness to model the values of Surf Life Saving SA
- Demonstrates commitment, drive and initiative to achieve organisational strategic objectives
- Highly motivated and enthusiastic team player with the ability to work autonomously and collaboratively in a team to maximise outcomes
- Has a strong attention to detail
- Strong interpersonal and communication skills
- Strong customer service and conflict resolution skills
- Solution orientated

Special Requirements:

The successful applicant will be required to satisfy the requirements of a Working with Children Check.