

Inflatable Rescue Boat (IRB) Registration Requirements



**SOUTH
AUSTRALIA**

VERSION CONTROL

This document is a controlled document. It is uncontrolled when printed.

Version	Author	Date	Approved By	Comments
0.1	Life Saving and Emergency Operations Coordinator	March 2023	LEOM	Initial Draft version
1.0	State Powercraft Officer	August 2023	LEOM	

What you will require...

You will need the following Items:

- Proof of Purchase / Ownership (invoice showing no balance owing - i.e., \$0.00),
- Original copy of your *Boat Code Certificate*,
- Your surf club client number (from your Club Registrar, Gear & Equipment officer or Powercraft Captain / Officer),
- Surf Life Saving South Australia (SLSSA) registration number from the Lifesaving Team at Surf Central (lifesaving@surflifesavingsa.com.au),
- A way to make payment (cash or credit card),
- The following forms, which can be found online at <https://service.sa.gov.au/> or at your nearest Service SA branch:
 - Application for Initial Registration of a Motorboat (MR168)
 - Application for Exemption from Payment of Registration Fees (MR149)
 - Application for a Change of Registration Number (MR153).



Registering your new IRB

Step by Step process

Step 1

Complete all three (3) forms as follows:

- 'Application for Initial Registration of a Motorboat' (Form MR168) – refer to Enclosure 1,
- 'Application for Exemption from Payment of Registration Fees' (Form MR149) - refer to Enclosure 2, and
- 'Application for a Change of Registration Number' (Form MR153) forms (refer to Enclosure 3).
 - When completing Form MR153, contact the Lifesaving Team at Surf Central to obtain the next available SL registration number. Insert the SL assigned number into Section 2 of the Form.
 - If you do not obtain a SL registration number, Service SA will give you a generic boat registration number and **you will not be eligible for the exemption.**

These forms can be found online at <https://service.sa.gov.au/> or at your nearest Service SA branch.

Step 2

Take the completed application forms (Forms MR149, MR153 & MR168), and Proof of Purchase / Ownership, and the *original* copy of the *Boat Code Certificate* to your nearest [Service SA Branch](#).

Step 3

Update [Surfguard](#) with your new IRB registration details.

Deregistering your IRB

Step by step process

Step 1

Contacts SLSSA (lifesaving@surflifesavingsa.com.au) to request that the IRB is deregistered prior to sale / disposal.

Step 2

SLSSA will complete 'Application for a Cancellation of Motor Boat Registration' (Form MR180) and take to [Service SA Branch](#)..

As there is no fee associated with IRB registration your Club will not receive any money for remaining registration.

Step 3

The Lifesaving Team will forward the new registration details to your Club Point of Contact (POC) prior to sale / disposal of your IRB.

Note: The SLSSA number is now free to be reallocated.

Step 4

Amend your club IRB details in [Surfguard](#) to reflect that it is no longer available.

Transferring IRB registration

Step by Step process

Step 1

Complete an 'Application for a Change of Registration Number' (Form MR153).

Step 2

Take the completed 'Application for a Change of Registration Number' (Form MR153) form to [Service SA Branch](#)..

Service SA will then remove the SLSSA registration and give the boat a general boat registration number.

Step 3

Wait for the new *Certificate of Motor Boat Registration* to arrive in the mail. This will show the new general registration number.

Get the new owner to fill out both parts located at the rear of the form. The new owner will then take and lodge the bottom part of the form and the surf club will lodge the top part. ***This must be done within 14 days of sale.***

Make sure the new owner has the original - or a copy of - the *Boat Code Certificate* so they can register the boat in their name.

Step 4

Update your club details in [Surfguard](#).

Advise the [Lifesaving Team](#) that you have transferred the registration to a private owner and that the SL number is now free.

Things to know

Want a replacement registration label?

Complete an 'Application for a Replacement Number Plate' (Form MR150).

This form can be found online at <https://service.sa.gov.au/> or at your nearest [Service SA Branch](#).

Take the completed form to Service SA.

There is a fee associated with being issued a replacement label.

Selling your IRB?

You will need to provide the new owner with a *receipt of payment* as they are required to have a Proof of Ownership document for Service SA.

You will need to provide the new owner a copy (or the original) *Boat Code Certificate* as this is required by Service SA from the new owner.

Do not transfer your IRB directly to the new owner as they will take the SLSSA registration.

Help required?

Do not hesitate to contact the Lifesaving Team on 8354 6900 for any assistance for getting your new IRB registered, or IRB deregistered, or for any questions about the Service SA forms.



For further information please go to: www.service.sa.gov.au ABN 92 366 288 135

READ THIS FIRST

- 1. This form is for the registration of a recreational vessel fitted with an engine that has not been previously registered in South Australia.
2. Vessels to be registered must be in the name of a 'Natural Person' or 'Body Corporate'.
3. A Hull Identification Number (HIN) must be affixed to your vessel by a Boat Code Agent to complete the registration.
4. Please use 'BLOCK' letters and complete the relevant sections.
5. The new owner of a vessel must provide Proof of Ownership.
6. If you wish to be allocated a special club number an Application for a Change of Registration Number (MR153) must be lodged with this application.
7. If you wish, the vessel can be registered in joint names but full details must be supplied for each registration holder.
8. Each registration holder must provide Evidence of Identity and, for a person, Evidence of Age.
9. Payment - Cheque or money order should be made payable to "Department for Infrastructure and Transport" and marked "Not Negotiable".
10. The information provided may be used to update records relating to you under the Motor Vehicles Act 1959.
11. The information provided on this form is protected according to the South Australian Government's Information Privacy Principles...

OFFICE USE ONLY

Proof of Ownership sighted? YES NO

(Registration is to be refused if Proof of Ownership is not provided.)

Proof of Ownership document sighted:

Proof of purchase / Invoice showing \$0 remaining

1. ABOUT THE REGISTERED OWNER(S)

Please write clearly in BLOCK letters

Given Name(s) (If applicable)

Surname / Body Corporate Name

Date of Birth

Gender

Male

Female

Intersex

Unknown

Boat Licence No

Residential Address

Suburb

State

Postcode

Postal Address

(if same as residential, write "as above")

Suburb

State

Postcode

Telephone No

Generic Club Number

Email Address

Generic Club Email

When complete - OFFICIAL: Sensitive/Personal privacy

ABOUT THE REGISTERED OWNER(S) continued

JOINT REGISTERED OWNER (OPTIONAL)

Given Name(s) (If applicable)

Surname / Body Corporate Name

Date of Birth

Gender

Male

Female

Intersex

Unknown

Boat Licence No

Residential Address

Suburb

State

Postcode

Postal Address

(if same as residential, write "as above")

Suburb

State

Postcode

Telephone No

Email Address

2. ABOUT THE BOAT

Hull Type

Open Boat (OB)

Open Runabout (OR)

Catamaran / Trimaran (CT)

Ski Boat (SK)

1/2 Cabin Runabout (CR)

Cuddy Cabin (CU)

Cabin Cruiser (CC)

Personal Watercraft (MS)
(e.g. Jet Ski)

Inflatable

Sailing Vessel (AS)

Houseboat (HB)

Canoe / Kayak

Other (specify)

Hull Make

(if home made write "home made")

Achillies, Zodiac Milpro, Arancia

Hull Serial Number (not the HIN)

Boat Name (optional)

What is the boat built from?
(material)

(Only tick one box. If more than one material has been used, tick the main one).

Aluminium (A)

Wood / Plywood (P)

Fibreglass (F)

Steel (S)

Rubber Synthetic (R)

Ferro-cement (C)

Other (specify)

Year Built or Manufactured

Main Colour of the outside of the hull from waterline to deck

Breadth Overall, in Metres

ABOUT THE BOAT continued

Length Overall, in Metres

Please refer to the brochure *Determining your Recreational Vessel's Length (MR 1131)*

Australian Builders Plate (ABP)

Yes

No

Number of Berths, if any

A Toilet?

Yes

No

A Galley?

Yes

No

A Marine Radio?

Yes

No

Club Boat?

Yes

No

Location Kept

Moored (M)

Trailer (T)

Other (X) (specify)

3. USE OF THE BOAT

What is the boat mostly used for?

Fishing (F)

Skiing (S)

(Tick one only)

Cruising (C)

Other (X) (specify)

Rescue Craft

Where is the boat normally used?

Harbour / Sea (S)

River Murray & Lakes (R)

(Tick one only)

Other Inland Waters (I)

Other (X) (specify)

4. ABOUT THE ENGINE(S)

How many engines?

One Main Engine (S)

Two Main Engines (T)

(Tick one only)

One Main Engine & Standby Engine (A)

Engine type (main engine)

Inboard (I)

Sterndrive (S)

(Tick one only)

Outboard (O)

Jet (J)

Other (X) (specify)

ENGINE 1

Please complete details for each engine

Make

Pick a motor from the club. Motors can be swapped between boat.

Engine Serial Number

Fuel type if not petrol

Horsepower

(outboard or diesel engines only)

25

HP

Cubic capacity

(not required for outboards or diesels)

CC

ABOUT THE ENGINE(S) continued

ENGINE 2 (if carried)

Make	<input type="text"/>
Engine Serial Number	<input type="text"/>
Fuel type if not petrol	<input type="text"/>
Horsepower (outboard or diesel engines only)	<input type="text"/> HP
Cubic capacity: (not required for outboards or diesels)	<input type="text"/> CC

5. REGISTRATION PERIOD

Registration period required (tick one only)

6 Months (option available for vessels up to 7 metres length only)

12 Months (option available for all vessels)

6. BOAT CODE

Hull Identification Number (HIN)

(If your vessel has a HIN, the Boat Code Certificate must be presented with this application)

7. SIGN HERE

Please check that you have filled in all questions which apply to your boat as incomplete applications may be rejected.

The fee for initial registration is dependent on the length and type of vessel; refer to www.service.sa.gov.au or telephone 13 10 84 for more information.

I declare the particulars supplied on this application form are true and correct.

Signature

Date

A person must not, in providing any information, make a statement that is false or misleading. Penalties apply.

8. PAYMENT OPTIONS



To find the nearest Service SA Centre visit www.service.sa.gov.au or contact 13 10 84.

Payment may be displayed as **Service SA** or **SA Gov payment** on your bank statements.



Mail

Post this form and payment to Service SA GPO Box 1533, Adelaide SA 5001.

Payment may be made by: Money order or cheque marked not negotiable and made payable to Department for Infrastructure and Transport.

Note: If mailing this form please note the full requirements for Evidence of Identity - see "READ THIS FIRST" overleaf



For further information please go to: www.service.sa.gov.au ABN 92 366 288 135

THIS IS AN EXAMPLE DO NOT PRINT AND USE THIS FORM

READ THIS FIRST

- 1. This form must be signed by the owner of the motor boat(s) for which fee exemption is being claimed...
2. Registration renewal notices for motor boats previously granted fee exemption have a declaration pre-printed on the notice...
3. Please use 'BLOCK' letters and complete all relevant parts of the form...
4. The information provided on this form is protected according to the South Australian Government's Information Privacy Principles...

1. ABOUT THE REGISTERED OWNER

Form fields for owner details: Given Name(s), Surname / Body Corporate Name, Date of Birth, Gender, Residential Address, Suburb, State, Postcode, Postal Address, Telephone No., Generic Club Number, Email Address, Use Generic Email.

2. ABOUT THE BOAT(S)

Form fields for boat registration numbers: Give the registration numbers of the boat(s) for which fee exemption is to be claimed.

Declaration section: I, (name of person claiming exemption) declare that the above motor boat(s) will throughout the period of registration be used substantially for: lifesaving purposes; as a rescue craft... in organised search and rescue operations.

Signature and Date fields: Signature, Date

A person must not, in providing any information, make a statement that is false or misleading. Penalties apply.



For further information please go to: www.service.sa.gov.au ABN 92 366 288 135

THIS IS AN EXAMPLE DO NOT PRINT AND USE THIS FORM

READ THIS FIRST

- 1. This form can only be used to change the Registration Number of a Motor Boat from a General to a Club Registration Number or from a Club to a General Registration Number. "Personalised" Registration Numbers are not available for Recreational Motor Boats.
2. Club numbers will be lost to the club if a general number is not obtained and affixed to the boat prior to its sale or disposal.
3. This form must be completed and personally signed by the registered owner.
4. Payment - Cheque or money order should be made payable to "Department for Infrastructure and Transport" and marked "Not Negotiable". Credit card payment by MasterCard or Visa is also accepted at Service SA Customer Service Centres.
5. The information provided may be used to update records relating to you under the Motor Vehicle Act 1959.
6. The information provided on this form is protected according to the South Australian Government's Information Privacy Principles, but may be subject to access under the Freedom of Information Act 1991.

1. ABOUT THE REGISTERED OWNER

Given Name(s)
Surname or Body Corporate Name
Date of Birth
Sex
Residential Address
Suburb
Postal Address
Suburb

2. CLUB REGISTRATION NUMBER

NB: If you are applying to change from an existing Club Registration Number to a General Registration Number, go to Section 3.

What is the club registration number requested?
Name of the club or association.
If the motor boat has been registered before, what is the current registration number?
Signature of Club Secretary or other official
Member lodging forms can sign here

When complete - OFFICIAL: Sensitive//Personal privacy

3. GENERAL REGISTRATION NUMBER

NB: Only complete this Section if you are changing from a Club to a General Registration Number. This form must be completed **prior to disposal** of the motor boat.

What is the current (club) registration number?

What is the Serial Number on the current registration label?

4. SIGN HERE

I hereby apply for a change of registration number for a motor boat.

If this application is for the issue of a general registration number, I undertake to change the registration number currently displayed on the motor boat to the new number issued before it is next used, or **prior to selling or disposing of the motor boat**.

If this application is for a club registration number, I undertake to change the registration number currently displayed on the motor boat to the new number issued before it is next used. I also undertake to exchange this number for a general registration number **prior to selling or disposing of the motor boat**, or upon ceasing to be a member of the club or association.

Signature of Registered
Owner

Sign and print name

Date

A person must not, in providing information, make a declaration that is false or misleading. Penalties apply.

5. PAYMENT OPTIONS



To find the nearest Service SA Centre visit www.service.sa.gov.au or contact 13 10 84.

Payment may be displayed as **Service SA** or **SA Gov payment** on your bank statements.



Mail: Post this form and payment to Service SA GPO Box 1533, Adelaide SA 5001. **Payment may be made by:** Money order or cheque marked not negotiable and made payable to Department for Infrastructure and Transport.

Note: If mailing this form please note the full requirements for Evidence of Identity – see “READ THIS FIRST” overleaf