



Surf Swim Panel – Terms of Reference

Establishment	The Surf Swim Panel (SSP) is a Panel of the Surf Sports Advisory Committee (SSAC) established to make recommendations to the SSAC or their appointed authority on matters relating to SLSSA surf swimming events and activities.
Authority	<p>The SSP has the authority and power to exercise the responsibilities set out in these Terms of Reference and under any separate resolutions of the SSAC granted to the Panel from time to time.</p> <p>The SSP Panel does not have the power or authority to make decisions for or on behalf of the SSAC, unless specifically authorised to do so under these Terms of Reference or as directed by the SSAC from time to time.</p>
SSAC Approval	<p>The SSAC has approved the Surf Swim Panel Terms of Reference.</p> <p>The SSAC may approve updates and amendments to these Terms of Reference from time to time and in line with the SLSSA Constitution and By-Laws.</p>
Role of the Panel	<p>The role of the SSP is to promote the sport of surf swim events within South Australia and as such shall consider and make recommendations to the SSAC in relation to these matters across SLSSA as follows;</p> <ul style="list-style-type: none"> - To disseminate surf swim event rules, regulations and conditions of competition as detailed in the SLSA Surf Sports Manual, Circulars, Bulletins and SLSSA local rules and promote best practice surf swim event activities. - To monitor and make recommendations on all surf swim event related activities, and the like in South Australia. - To assist SA clubs to develop their surf swim event community participation through facilitation of surf swim event & coaching development activities and programs. - To develop surf swim event plans, activities and events and innovate to provide world leading surf swim event opportunities. - Represent, to the best of their ability, the surf swim event needs of the membership, addressing challenges and identifying solutions as appropriate. - Facilitate learning, development and feedback opportunities amongst the state surf swim event community utilising appropriate media/methodology - Review, develop and maintain the relevant surf swim event programs, events, rules and policies - Collaboratively engage internal & external stakeholders to formulate a development and high performance pathways framework to help SLSSA members achieve their sporting goals



<p>Composition and Structure of the Panel</p>	<p>Composition:</p> <ul style="list-style-type: none"> - Chair of the Surf Swim Panel (2 year term) - At least five (5) and no more than seven (7) general members - Representative/s from Clubs (no set term) <p>The Panel may invite other people to attend meetings when necessary.</p> <p>Appointments: All appointments shall be for a period of two (2) years unless otherwise indicated or approved by the SSAC. Recommendations to the SSAC will ensure an appropriate balance across skills and experience, gender representation, geography and inclusivity.</p> <p>Removal or resignation: Panel Members shall serve until voluntary cessation, the expiration of their term or earlier if replaced by the SSAC</p>
<p>Meetings of the Panel</p>	<p>Frequency: The Panel will meet as frequently as required but not less than four (4) times per annum. The Panel may call such additional meetings as the Panel decides are necessary for the Panel to fulfil its duties.</p> <p>In addition, the Panel may be required to meet when requested to do so by the SSAC or the SLSSA Surf Sports Manager.</p>
<p>Quorum, voting and resolutions</p>	<p>A quorum will comprise of at least 50% of the Panel membership of that time being present. Should the Chair of the Panel be absent from any meeting, and there are at least 50% of membership still present, the members of the Panel present shall appoint one of the Panel members to be Chair of that meeting.</p> <p>Each Panel member will have one vote. Questions arising at any meeting of the Panel are decided by a majority of votes.</p> <p>Members of the Panel will not participate in discussions and will not vote on any issue in respect of which there is an actual or perceived conflict of interest.</p> <p>The deliberations and recommendations of the Panel are confidential.</p>
<p>Reporting to the SSAC</p>	<p>The Panel will:</p> <ul style="list-style-type: none"> - Through its Chair, update the SSAC about Panel activities and make recommendations as required;
<p>Independent External Advice</p>	<p>The Panel through its relevant Manager may engage an independent external adviser in relation to any Panel matter.</p>
<p>Review of the Terms of Reference</p>	<p>The Panel Terms of Reference are subject to review by the Panel annually. Any suggested changes to the Terms of Reference will be sent to the Surf Sports Manager for consideration and then executed as per the current SLSSA Constitution and By-Laws.</p>