



Officials Panel – Terms of Reference

Establishment	The Officials Panel is a Panel of the Surf Sports Advisory Committee (SSAC) established to make recommendations to the SSAC or their appointed authority on matters relating to officiating at SLSSA events and activities and training/education of SLSSA Officials.
Authority	<p>The Officials Panel has the authority and power to exercise the responsibilities set out in these Terms of Reference and under any separate resolutions of the SSAC granted to the Panel from time to time.</p> <p>The Officials Panel does not have the power or authority to make decisions for or on behalf of the SSAC, unless specifically authorised to do so under these Terms of Reference or as directed by the SSAC from time to time.</p>
SSAC Approval	<p>The SSAC has approved the Officials Panel Terms of Reference.</p> <p>The SSAC may approve updates and amendments to these Terms of Reference from time to time and in line with the SLSSA Constitution and By-Laws.</p>
Role of the Panel	<p>The role of the Officials Panel is to ensure a healthy and vibrant officiating team. This may be achieved by consideration and recommendation to the SSAC as follows;</p> <ul style="list-style-type: none"> - Represent, to the best of their ability, the needs of SLSSA Officials, addressing challenges and identifying solutions as appropriate. - To assist in the promotion of officiating and recruitment of officials amongst the SLSSA membership - To disseminate rules, regulations and conditions of competition as detailed in the SLSA Surf Sports Manual, Circulars, Bulletins and SLSSA local rules to SLSSA officials. - To monitor and make recommendations on local SA rules - To assist with maintenance of officials' accreditation and completion of accreditation components - Review, develop and make recommendations regarding officials' education and training - Provide feedback to SLSA regarding NOAS and other matters as relevant from time to time
Composition and Structure of the Panel	<p>Composition:</p> <ul style="list-style-type: none"> - Chief Referee (SSAC Officials Representative (Chair) - Junior Carnival Referee - Senior Carnival Referee/s (beach/water) - At least two (2) and no more than four (4) panel members



	<p>The Panel may invite other people to attend meetings when necessary.</p> <p>Appointments: All appointments shall be for a period of two (2) years unless otherwise indicated or approved by the SSAC.</p> <p>Removal or resignation: Panel Members shall serve until voluntary cessation, the expiration of their term or earlier if replaced by the SSAC</p>
Meetings of the Panel	<p>Frequency: The Panel will meet as frequently as required but not less than four (4) times per annum. The Panel may call such additional meetings as the Panel decides are necessary for the Panel to fulfil its duties.</p> <p>In addition, the Panel may be required to meet when requested to do so by the SSAC or the SLSSA Surf Sports Manager.</p>
Quorum, voting and resolutions	<p>A quorum will comprise of at least 50% of the Panel membership of that time being present.</p> <p>Should the Chair of the Panel be absent from any meeting, and there are at least 50% of membership still present, the members of the Panel present shall appoint one of the Panel members to be Chair of that meeting.</p> <p>Each Panel member will have one vote. Questions arising at any meeting of the Panel are decided by a majority of votes.</p> <p>Members of the Panel will not participate in discussions and will not vote on any issue in respect of which there is an actual or perceived conflict of interest.</p> <p>The deliberations and recommendations of the Panel are confidential.</p>
Reporting to the SSAC	<p>The Panel will:</p> <ul style="list-style-type: none"> - Through its Chair, update the SSAC about Panel activities and make recommendations as required;
Independent External Advice	<p>The Panel through its relevant Manager may engage an independent external adviser in relation to any Panel matter.</p>
Review of the Terms of Reference	<p>The Panel Terms of Reference are subject to review by the Panel at least every two years. Any suggested changes to the Terms of Reference will be sent to the Surf Sports Manager for consideration and then executed as per the current SLSSA Constitution and By-Laws.</p>