



Boat Panel (ASRL-SA) – Terms of Reference

Establishment	The Boat Panel (ASRL-SA) is a Panel of the Surf Sports Advisory Committee (SSAC) established to make recommendations to the SSAC or their appointed authority on matters relating to SLSSA surf boat events and activities and those of the ASRL.
Authority	<p>The Boat Panel (ASRL-SA) has the authority and power to exercise the responsibilities set out in these Terms of Reference and under any separate resolutions of the SSAC granted to the Panel from time to time.</p> <p>The Boat Panel (ASRL-SA) does not have the power or authority to make decisions for or on behalf of the SSAC, unless specifically authorised to do so under these Terms of Reference or as directed by the SSAC from time to time.</p>
SSAC Approval	<p>The SSAC has approved the Boat Panel (ASRL-SA) Terms of Reference.</p> <p>The SSAC may approve updates and amendments to these Terms of Reference from time to time and in line with the SLSSA Constitution and By-Laws.</p>
Role of the Panel	<p>The role of the Boat Panel (ASRL-SA) is to promote the sport of surf boat rowing within South Australia and as such shall consider and make recommendations to the SSAC in relation to Surf Boat matters across SLSSA as follows;</p> <ul style="list-style-type: none">- To monitor and make recommendations on all Surf Boat and Surf Boat related activities, and the like in South Australia and approve expenditure when appropriate and required- To assist SA clubs to develop their surf boat community participation through facilitation of rowing, sweeping and coaching development activities and programs- The Panel Represent, to the best of their ability, the Surf Boat needs of the membership, addressing challenges and identifying solutions as appropriate.- Facilitate learning, development and feedback opportunities amongst the state Surf Boat community utilising appropriate media/methodology- Review, develop and maintain the relevant Surf Boat programs, events, rules and policies
Composition and Structure of the Panel	<p>Composition:</p> <ul style="list-style-type: none">- Chair (2 year term)- Deputy Chair- At least three (3) and no more than five (5) general members- Referee (Non-voting member) <p>- The Panel may invite visitors to attend meetings when necessary. Representative(s) from Clubs i.e. designated Boat Captains/Sweeps, are welcome to attend meetings as visitors of the Boat Panel, but will not have formal voting rights as part of the panel.</p>



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	<p>Appointments: All appointments shall be for a period of one (1) year unless otherwise indicated or approved by the SSAC. The role of Chair Surf Boat Panel, Deputy Chair and general members will be endorsed by the SSAC by no later than 31 July of the relevant year or as required.</p> <p>Recommendations to the SSAC will ensure an appropriate balance across skills and experience, specialist areas, gender, representation, geography and inclusivity where possible.</p> <p>Removal or resignation: Panel Members shall serve until voluntary cessation, the expiration of their term or earlier if replaced by the SSAC</p>
Meetings of the Panel	<p>Frequency: The Panel will meet as frequently as required but not less than five (5) times per annum. The Panel may call such additional meetings as the Panel decides are necessary for the Panel to fulfil its duties.</p> <p>In addition, the Panel may be required to meet when requested to do so by the SSAC or the SLSSA Surf Sports Manager.</p>
Quorum, voting and resolutions	<p>A quorum will comprise of at least 50% of the Panel membership of that time being present.</p> <p>Should the Chair of the Panel be absent from any meeting, and there are at least 50% of membership still present, the Deputy Chair will be Chair of that meeting.</p> <p>Each Panel member will have one vote. Questions arising at any meeting of the Panel are decided by a majority of votes.</p> <p>Members of the Panel will not participate in discussions and will not vote on any issue in respect of which there is an actual or perceived conflict of interest.</p> <p>The deliberations and recommendations of the Panel are confidential.</p>
Reporting to the SSAC	<p>The Panel will:</p> <ul style="list-style-type: none"> - Through its Chair, update the SSAC about Panel activities and make recommendations as required;
Independent External Advice	<p>The Panel through its relevant Manager may engage an independent external adviser in relation to any Panel matter.</p>
Review of the Terms of Reference	<p>The Panel Terms of Reference are subject to review by the Panel annually. Any suggested changes to the Terms of Reference will be sent to the Surf Sports Manager for consideration and then executed as per the current SLSSA Constitution and By-Laws.</p>