

Branch Carnival Handbook 2021-22

This handbook has been developed to assist Clubs with the planning, coordination and delivery of the branch carnivals this season.

For any queries, please contact the SLSSA surf sports team surf.sports@surflifesavingsa.com.au (8354 6900)

What are Branch Carnivals?

Branch Carnivals are **smaller local events involving 4-5 Clubs within a geographical region** with a focus on friendly, fun team events suitable for all participants.

Objectives:

The main objective of these events is to:

- Increase the number of junior members participating in inter-club surf sports activities

They also aim to:

1. Provide more inter-club nipper sport events closer to home therefore reducing travel as a reason for non-participation
2. Enable young SLS members to learn the rules of team events in an environment which is bigger than Club training but without the pressure of a full state carnival
3. Develop new/trainee officials in an informal club-based environment
4. Reduce the demand on volunteers & resourcing by eliminating the requirement for COVID Management Plans (ie <1000)
5. Provide opportunity for income generation for at least 8 Clubs (ie 4 x branches x 2 carnivals) without the demand on volunteers that comes with a state carnival under a COVID Management Plan

BRANCHES

In the Adelaide metro & Fleurieu region there are four (4) branches:

- a. Northern (North Haven, Semaphore, Grange, Henley & West Beach)
- b. Holdfast (Glenelg, Somerton, Brighton & Seacliff)
- c. Mid Coast (Christies Beach, Port Noarlunga, South Port, Moana & Aldinga Bay)
- d. South Coast (Normanville, Chiton Rocks, Port Elliot & Goolwa)

Clubs outside of these areas are most welcome & encouraged to participate and SLSSA would assist in aligning them to a Branch should they be keen participate. Alternatively, or in addition, the South East region's Clubs (Beachport & Robe) may consider their own event/s on dates that suit in their local area.

DATES

During November & December, specifically on the weekends of:

1. 19-21 November 2021, and
2. 10-12 December 2021

Whilst the specific timing is up to the branch to determine, it is **recommended that the carnivals occur during normal Nipper weekend training timeslots to maximise participation & reduce workload on clubs.**

It should be noted that there may be inter-club sport events for older age groups (min. U12) also scheduled on the Sunday of these weekends.

COORDINATION

The Clubs within the branch will form a **Branch Carnival Leadership Team** & work together to deliver the carnivals.

Each Branch Carnival Leadership Team should comprise:

- 1-2 reps from each Club (number depends on size of Club), and
- Event Director (appointed by the Surf Sports Advisory Committee)

The appointed Event Directors are:

Northern Branch = Pat Larven

Holdfast Branch = David James

Mid Coast Branch = Christine Newberry

South Coast Branch = Paul Rothwell

All Event Directors:

- are members of the SLSSA Surf Sports Advisory Committee
- have many years of experience at both Club & state level
- are currently completing the Senior Official accreditation

LOCATIONS

Each Branch Carnival Leadership Team will determine the locations for the carnivals.

The number of Clubs from each Branch that will host will depend on:

- How many age groups the Branch wishes to/can have at any one location at any time?
- How many age groups the Branch would like to cater for over the weekend?

It is anticipated that a minimum of two (2) Clubs from each Branch would host (ie a different Club for each November & December carnival), however, depends on the age groupings, more Clubs may host.

The Branch should take into consideration logistical factors such as beach/water/tide conditions, car parking & beach access when determining their locations.

Hosting does NOT mean doing all the work – ALL Clubs within the branch help with water safety, officiating etc

PARTICIPANTS

It is recommended that the branches include activities for the Under 8 – Under 11 age groups AS A MINIMUM, but ideally also include the Under 12 & Under 13 age groups.

To keep attendance numbers <1000 (including parents), the age groups may need to be grouped, depending on overall nipper membership numbers from all clubs with the branch.

Options include:

- ✓ U8-U10 at one beach with U11-U13 at another beach (running concurrently)
- ✓ U8-U11 at one beach on Saturday during nipper time with U12-U15 at another beach perhaps on Friday night
- ✓ could also consider having the U6-U7 at a 3rd beach within the branch (ie they may find it hard to find car parks, beach space at their own Club if there was a branch carnival held at the same time)

NOTE: South Coast branch would be able to have all age groups at the one venue without exceeding 1000 attendees

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WATER SAFETY & EMERGENCY MANAGEMENT

A **Safety & Emergency Management Coordinator (SEMC)** shall be appointed by SLSSA & will oversee all safety aspects. This person will liaise with the Event Director & Carnival Leadership team as required.

First Aid can be provided by the patrol of the host club (or an outpost of such) if suitable, otherwise supplied by the participating clubs (3-4 x first aiders required).

Clubs will share the water safety duties, ensuring there are sufficient qualified water safety personnel to maintain the minimum 1:5 ratio at all times when events are being conducted in the water as per [SLSA Policy 1.01 procedures](#). Based on the suggested program, this should require a **total of 15-20 persons (BM/SRC proficient – can include qualified Nipper Water Safety Assistants for younger age groups as well)**.

- For younger age group swims, additional water safety may be required as some may not have attained their competition evaluation. This may be achieved by BM/SRC proficient Age Group Managers or others.
- Water safety personnel are to be on boards or with rescue tubes as per normal practice & clearly identified.
- Patrol hours will be recorded on the Operations App, coordinated by the SEMC
- **IRB Water Safety:** In most instances, 2 x IRBs in addition to the above will be sufficient.

Clubs to share the water safety requirements (those on boards/tubes + IRBs) based on their capacity & capability

SLSSA will also aim to have an RWC (jet ski) in attendance to assist

OFFICIATING

As informal carnivals, officiating requirements are minimal, however, these are ideal opportunities to introduce new people to the role of officiating.

- ✓ Each event area (ie beach track, water areas 1-4) should have a minimum of 1 x accredited Official to oversee the events
- ✓ Other roles can be filled by non-accredited helpers (must be registered SLSC members) such as Age Group Managers & assistants + other parents/older siblings etc
- ✓ The SLSSA Officials Panel will aim to have some experienced officials at the branch carnivals whose role will be to help teach the rules to those who might be looking to undertake an officiating role.

Branch carnivals are a perfect opportunity for Clubs to recruit more officials in an informal, low pressure environment

COVID SAFETY

To avoid the requirement for a COVID Management Plan, **total number of attendees (participants + parents/spectators) must NOT exceed 1000.**

- COVID Safe plan of the host club should be followed as per normal nipper training session (ie QR code check in, social distancing)
- Accredited COVID Marshals WILL be required with **1 x dedicated Marshal for every 200 attendees** (refer [SA Health COVID Marshal Fact Sheet](#))
- ALL participating clubs should help with the provision of accredited COVID Marshals (additional COVID Marshal vests can be borrowed from SLSSA if required)

Branch carnivals are to follow any SA Health COVID requirements in place at the time of the event

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PROGRAM

Duration: overall duration **should be no more than 2.5-3 hours**

The focus is to be on **TEAM EVENTS** which will see all participants learning the rules in an environment which is **relaxed & fun** but more like a state carnival in terms of numbers in a race. This should help particularly in the areas of tagging, baton changing, layout of turning/finishing flags.

The suggested program (*adjust to reflect actual start time*) for **U8-U10** carnival:

Time	Beach Area	Water Area 1 ^A	Water Area 2 ^B	Water Area 3 ^B
1.30pm	All Age Beach Relay (carnival 1) March past (carnival 2)			
2pm	U8 Beach Relay	U9 Wade Relay	U10 Swim/Teams	
2.30pm	U9 Beach Relay	U8 Wade Relay	U10 Board Relay	
3pm	U10 Beach Relay	U8 Board Relay	U9 Swim/Teams	
3.30pm		U8 Cameron Relay	U9 Board Relay	U10 Wade Relay
4pm		U8 Swim	U9 Cameron Relay	U10 Cameron Relay

A, B, C refer to the equipment list required (refer page 5)

NOTE: the above program can also work for combined age groups, ie U8/9 together, U10/11 together & U12/13 together

The suggested program (*adjust to reflect actual start time*) for **U8-U11** carnival:

Time	Beach Area	Water Area 1 ^A	Water Area 2 ^B	Water Area 3 ^C	Water Area 4 ^B
1.30pm	All Age Beach Relay (carnival 1) March past (carnival 2)				
2pm	U8 Beach Relay	U9 Wade Relay	U10 Board Relay	U11 Swim/Teams	
2.30pm	U9 Beach Relay	U8 Wade Relay	U10 Swim/Teams	U11 Board Relay	
3pm	U10 Beach Relay	U8 Board Relay	U9 Swim/Teams	U11 Cameron	
3.30pm	U11 Beach Relay	U8 Cameron	U9 Board Relay		U10 Wade Relay
4pm		U8 Swim	U9 Cameron	U11 Wade Relay	U10 Cameron

A, B, C refer to the equipment list required (refer next page)

Options/considerations:

- If likely to be windier or more waves later in the day, consider reversing order of beach relays so U8 get their water events done first.
- If changing up event order, consider how many age groups will need boards of the same time at any one time

Other ideas:

- ✓ Whilst Club based teams might be easiest, consider making teams from members of different clubs (easier with older kids as they remember who they are with in their team)
- ✓ Include some other fun games, particularly for areas where the scheduled event is a quick one
- ✓ Some events may be appropriate for multiple races (ie wade relay, beach relay) whereas others might be better to only do once (swim/surf teams)

GENERAL LOGISTICS

Work Party: All clubs to assist in setting up the areas. Suggestion that host club takes charge of the beach & admin areas & other clubs be responsible for a water area each.

Hospitality: Host Clubs have an opportunity to fundraise through the provision of food & drinks sales from their Club. This should be discussed & determined with the carnival leadership team to help promote amongst clubs.

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Photography: Accredited Club media personnel are permitted to undertake photography provided they are clearly identified. SLSSA will provide Media vests which are to be returned following branch carnival 2.

EQUIPMENT

The following equipment list should be followed:

General (as needed):

- Tents (Clubs to bring + can borrow additional from SLSSA if required; set up where they can be utilised for shade throughout the carnival)
- Loudhailer/s
- Shovel (to help put poles in)
- Trestle table (admin area)
- Water containers (Clubs to bring)
- Competition boards (foam & fibreglass based on age groups; Clubs to bring + can share if happy to)
- March past reel, belt, pennant flag on pole + frog (branch carnival 2 only)

Beach area:

- 4 x Poles to indicate start & finish lines (2 at each end) – *these can be used for march past arena when required then placed at sprint track*
- Either lane ropes or cones to mark the sprint track lanes (total number will depend on the depth of beach available but can be around 6 lanes). Track length = 70m + changeover area
- Relay batons x 12-20 (allowing for 2 per lane)

Water areas (refer to program for requirements for each different distance set up):

- 4 x turning/finish poles with flags (different colours for turning flags vs finish flags) per area
- 2 x witches hats or poles to define start line (line can be drawn in sand)
- Area ^A = 3 x Buoys
- Area ^B = 3 x Buoys
- Area ^C = String set of cans + 1 x apex buoy (or 3 x buoys if preferred)

VOLUNTEER REQUIREMENTS SUMMARY

Each Club to provide (*numbers to be determined by Carnival Leadership Team*)

- Age Group Managers – up to 2 per age group, male + female
- Water safety personnel (BM/SRC prof with board/tube) – 4-5 persons per Club
- Accredited official – 1 per Club to oversee each competition area
- Area helpers – 4 per Club (1 per area; these can be officials, future officials or parent/carers)
- Work party – 1-2 per Club
- COVID Marshal x 1 (carnival needs sufficient to ensure 1 per 200 attendees)

In addition, the following MAY be required:

- IRB driver/crew
- First Aider

Carnival Leadership Team to work together to fill volunteer requirements based on each Club's capacity & capability (ie bigger clubs provide more volunteers than smaller clubs)



SURF LIFE SAVING
SOUTH AUSTRALIA

Branch Carnival Guidelines 2021-22

All volunteers (excl COVID Marshal) are to be registered SLSC members