

Circular

Title: Surf Education Certificate distribution
Document ID: C24021
Department: Member Development
Audience: Presidents, Secretaries, Nipper + Junior contacts
Date: 4 March 2024

Summary:	The new Nipper App has streamlined the process of printing certificates at the end of the Nipper season. Junior Activity Coordinators or any member with access to the Nipper section on SurfGuard can now email certificates directly to families.
Action:	<ul style="list-style-type: none">Following consultation with the relevant club personnel, discuss your clubs preferred distribution method. Club can email certificates directly to the relevant member, clubs can print certificates straight from SurfGuard or SLSSA can print certificates on the clubs behalf. Please advise State which method the club choose.All distribution methods require AGMs to sign off all Surf Ed achieving Nippers in the app.If your club wishes to have SLSSA print the certificates, please advise when all achieving Nippers have been signed off and SLSSA will print as soon as possible

MORE INFORMATION

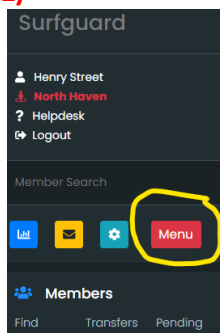
The new Nipper App has been designed to streamline the end of Nipper season processes. The new functionalities of the app considered several factors (e.g. environmental impact of printing excess certificates) during app development. The Nipper App has an inbuilt default setting that allows clubs to email certificates to their members directly. The Nipper App also has two other certificate distribution methods.

- Clubs can print straight from the app and the certificates will be prefilled.
- Clubs can ask State to print the certificates on their behalf and the certificates will be prefilled.

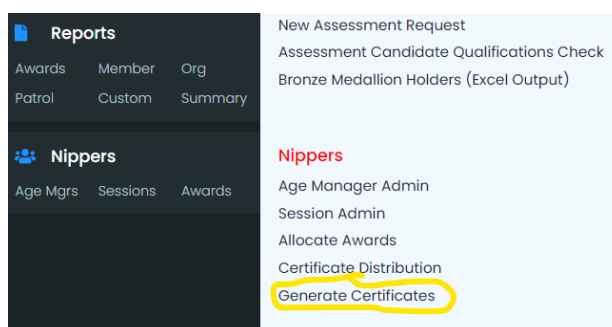
The above distribution methods will require the AGM's to have signed of their Nippers that have achieved their Surf Education Certificate.

STEPS TO DISTRIBUTE CERTIFICATES

1/



2/



Queries?

If you have any enquiries, please don't hesitate to contact nippers@surflifesavingsa.com.au or call (08) 8354 6900.