

# CIRCULAR

**Title:** Gear and Equipment Inspections 2023-2024  
**Document ID:** C23045  
**Department:** Lifesaving  
**Audience:** Club Captains, Vice Club Captains/Captain of Lifesaving, Administrator  
**Date:** August 2023

<b>Summary:</b>	All Clubs are to complete the Gear and Equipment Inspection process as outlined in the 2023-2024 Patrol Agreements.
<b>Action:</b>	<ul style="list-style-type: none"> <li>• All lifesaving gear and equipment is recorded in Surfguard.</li> <li>• Surfguard details are updated to reflect newly appointed and relinquished positions.</li> <li>• Clubs are to complete inspections on all patrol equipment and record via the SLSA Operations App by 09 October 2023.</li> </ul>

## OVERVIEW

The annual Gear and Equipment Inspection program ensures all Surf Life Saving patrols have sufficient equipment to meet Patrol Agreement requirements. The inspections promote club knowledge, member involvement and continuous improvement as well as the accurate recording of gear and equipment details in Surfguard, providing current information to support funding applications and equipment turnover programs. Furthermore, it promotes the management, maintenance and quality of all patrolling gear and equipment, creating a safer working environment for members and enhanced rescue capabilities.

## REQUIREMENTS

In preparation for the upcoming season, all clubs and services are required to ensure that all key lifesaving gear and equipment is captured within Surfguard i.e. add in any new equipment and delete sold or discarded items, and inspected prior to the commencement of each patrol season to ensure:

- Gear and equipment are operationally fit for purpose and response ready.
- Safe for use, not damaged or faulty.
- Clubs and Services meet the minimum patrol equipment requirements as outlined in their Patrol Agreement.
- Gear and equipment repairs, maintenance, and upgrade requirements are identified.
- Correct and current information is updated on Surfguard.
- All gear and equipment are SLSA endorsed – [SLSA Gear and Equipment List – 2023-24](#) (SLSA website).

Gear and Equipment to be inspected (minimum):

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|---|---|
| <ul style="list-style-type: none"> <li>• First Aid Equipment</li> <li>• Oxygen Resuscitator kits and suction units</li> <li>• Defibrillators</li> <li>• Spinal boards, spinal straps</li> <li>• Patrol tent and surround</li> <li>• Rescue Boards and Rescue Tubes</li> <li>• Radios TAITs</li> </ul> | <ul style="list-style-type: none"> <li>• SSVs</li> <li>• 4WDs</li> <li>• Manikins</li> <li>• Club trailers (rego plate compliance only)</li> <li>• IRB Hulls</li> <li>• IRB Motors</li> <li>• PFDs</li> </ul> |
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All Club Captains and Vice club Captains have been provided with access to the Gear and Equipment Audit/Inspections section in the SLSA Operations App.

## COMPLETION

As per Patrol Agreements, inspections are to be completed by Monday 09 October 2023 to provide the first patrol weekend to finalise any minor details. Patrol agreements for season 2023 – 2024 contain links to training resources outlining the process to be taken when completing your inspections, along with reference to gear and equipment servicing guidelines.

Please refer to page 2 for a guide on minimum equipment requirements and replacement recommendations.

## QUERIES

If you have any enquiries, please don't hesitate to contact the Lifesaving team at SLSA [lifesaving@surflifesavingsa.com.au](mailto:lifesaving@surflifesavingsa.com.au) or call (08) 8354 6900.

## Equipment Minimums and Replacement Guide

Equipment name	Minimum equipment quantity in SurfGuard	SLSSA recommended equipment replacement
Defibrillator	1	<b>Case:</b> Damaged / broken (including structural damage) <b>Pads:</b> As per expiry dates <b>Contents:</b> Faulty or damaged
First Aid kit	1	<b>Case:</b> <ul style="list-style-type: none"> <li>• Broken/damaged case (including structural damage)</li> <li>• Zipper or closure clips no longer secure</li> </ul> <b>Contents:</b> As per individual expiry dates
Fuel Cell	1	<b>Any structural damage, rusting or significant material wear</b>
IRB hull	1	<b>Any unrepairable structural damage</b> <ul style="list-style-type: none"> <li>• Floor cracked/split</li> <li>• Transom cracked/split/swelling</li> <li>• Significant wear/holes to pontoons and underside</li> </ul>
IRB motor	1	<b>Any unrepairable operational damage</b>
Manikin	1	<b>Any structural damage</b>
Oxygen Resus kit	1	<b>Case:</b> <ul style="list-style-type: none"> <li>• Broken /damaged case (including structural damage)</li> <li>• Zipper or closure clips no longer secure</li> </ul> <b>Regulator:</b> Annual service date <b>Contents:</b> As per individual expiry dates
Patrol tent and surround	1	<b>Any structural damage if material or metal supports cannot be repaired.</b>
Patrol equipment		<b>As per visual inspection:</b> Torn, broken, faulty,
PFDs	4	<b>Foam, fabric, trim, claps and zip – damage</b>
Radios	3	<b>Battery:</b> 3-4 years, consider upgrading to 240mAh
Rescue Board	3	<b>Any unrepairable structural damage</b> Boards with significant repairs should be considered for replacement
Rescue Tube	3	<b>Tube:</b> Foam has tears or significant wear <b>Sash/lanyard:</b> <ul style="list-style-type: none"> <li>• Frayed or “thinning” of fabric</li> <li>• Eyelet rusted/missing</li> <li>• Carabiner not repairable with WD40</li> </ul>
Spinal board / straps	1	<b>Any structural damage</b>
Vehicle – SSV	1 or 4WD	<b>Significant unrepairable structural damage</b>
Vehicle – 4WD	1 or SSV	<b>Significant unrepairable structural damage</b>