

Circular

Title: Nipper App Integrated into Surfguard and Members Portal - Training provided
Document ID: C23044
Department: Development
Audience: Age Managers, Nipper Coordinators, Junior Contacts, Club Secretaries
Date: 18 August 2023

Summary:	This circular outlines some key information regarding the integration of the Nipper App into Surfguard and Members Portal and how to access training.
Action:	<ul style="list-style-type: none">Member holding position at clubs that involve administration of Nippers will be required to complete this form and attend one of the training sessions outlined.

IMPROVED NIPPER APP

Off the back of the success of the Nipper App developed by Life Saving Victoria (LSV), Surf Life Saving South Australia (SLSSA) are pleased to be collaborating with Surf Life Saving Australia (SLSA) on an improved Nipper App. SLSA has taken the best bits of the original Nipper App and integrated them directly into Surfguard and the Members Portal. SLSSA will be using this improved system to manage Nipper programs from season 2023-24 onwards.

The benefits of the improved Nipper app include:

- Streamlining the Nippers administration process.
- Ease of running reports and completing end of season tasks e.g. you can now bulk print or bulk email end of season Surf Ed certificates.
- Faster troubleshooting and help desk support from Surf Life Saving Australia
- No lag time between inputting data and displaying data.
- Used and backed by all States, Territories and SLSA.

TRAINING

The integration was designed to mirror the way Nipper App has always worked— meaning it looks and feels the same as the Nipper app we all know and love. Regardless, SLSSA (with the support of SLSA) will deliver training on the new Surfguard and Members Portal functionality through Microsoft Teams. This training is targeted at members holding club positions involving administration of Nippers. **All clubs are expected to have members attend at least one of the provided training sessions.**

The outlined training dates are:

Date	Time	Who for	Mode
Monday 28 August 2023	6:00pm	Junior Activity Coordinators, Junior Chairs, Junior Secretaries and Administration, Junior Activity Club Leaders	Microsoft Teams – Link provided after registration
Wednesday 30 August 2023	6:00pm	Junior Activity Coordinators, Junior Chairs, Junior Secretaries and Administration, Junior Activity Club Leaders	
Monday 4 September 2023	11:00am	Junior Activity Coordinators, Junior Chairs, Junior Secretaries and Administration, Junior Activity Club Leaders	
Monday 11 September 2023	6:00pm	Age Managers	
Wednesday 13 September 2023	6:00pm	Age Managers	
Monday 18 September	11:00am	Age Managers	

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Queries?

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